

**Result Statement:** Campers experience the fun and excitement of the mountains, learning to thrive in the backcountry on half-day, full-day, and overnight trips. Day Hike Leaders are responsible for the following: creating fun and memorable wilderness experiences; inspiring stewardship for the environment through education and instruction; and managing the risks inherent in Wyoming backcountry travel.

**Direct Supervisor:** Program Director

**Reporting Positions:** None

**Minimum Qualifications:**

- At least 21 years old
- CPR Certification
- Wilderness First Responder Certification
- Trained as a TVRC Trip Leader
- Trained as a TVRC Van Driver

**Position Specific Duties:**

- *Community*
  - Attend all meals, campfires, and other camp-wide activities.
  - Be a reliable, supportive, and positive member of the TVRC community.
  - Receive feedback from peers and supervisors.
  - Offer feedback to peers and supervisors when you notice things well done or needing adjustment.
- *Day Hikes – In Camp*
  - Attend morning and afternoon fence meetings each day to sign up half-day hikes.
  - Schedule full-day hikes with Management Intern. Announce and sign up these trips one or two days in advance.
  - Meet with Management Intern prior to each trip, to discuss planning logistics and trip details.
  - Complete preparation for each of your trips.
    - Pull and check all equipment needed from the Backpacking Shed.
    - Coordinate early breakfast, sack lunches, and other nutrition considerations with kitchen and trip foods.
    - Review medical information and pack medical kit in the Infirmary.
    - Discuss route and other logistics with Management Intern.
  - Effectively communicate and work together with staff in other areas of camp (Office, Infirmary, Kitchen, BPS, Trip Foods).
  - Follow all trips-related systems (e.g. trip menus, food packing, BPS equipment check-in/out, etc.).
- *Day Hikes – On Trail*
  - Manage the risks inherent in backcountry travel by following and enforcing camp rules, anticipating and identifying hazards, and making sensible decisions.
  - Call camp via satellite phone when support is or may be needed.
  - Prepare sanitary, nutritious, and good-tasting food for the group.
  - Inform campers of local and regional history, ecology, geology, etc.
  - Educate campers using the TVRC Backcountry Curriculum. Themes include: camping techniques, leadership skills, local history, and environmental stewardship.
  - Work effectively with other staff (trip leaders, counselors, program staff, etc.) on your trips: communicate expectations clearly, delegate responsibility as appropriate, and respectfully consider other opinions.
  - Follow all national park, national forest, and area-specific regulations and guidelines.
- *Other duties*

- Drive day hikes to and from trailheads.
- Help develop and update all written materials pertaining to the Day Hike program.
- Lend support in other areas of camp, as needed.
- Assist in backcountry emergency situations.

**Typical Schedule for Program Staff:**

- 8:00am – Wake up bell
- 8:15am – Warning Bell
- 8:30am – Breakfast: All staff attend meals dressed and ready for the day.
- 9:45am – Morning Fence Meeting: Announce your morning activity to campers.
- 9:45am-12:15pm – Morning Activity Period
- 12:30pm – Lunch
- 1:30-2:30pm – Rest Hour: Program staff use this time to prepare for the next activity period, take inventory, order supplies, plan for the next week, etc.
- 2:30 – Afternoon Fence Meeting: Announce your afternoon activity to campers.
- 2:30pm-5pm – Afternoon Activity Period
- 5pm – Guzzle Time: This is a free time for campers, as well as program staff.
- 6:30pm – Dinner
- 7:30-8:30pm – Evening Activities: Every night two, or so, staff members will host an evening activity for the camp community like playing Battle Ball or making friendship-bracelets. Program staff are encouraged to participate in evening activities. At this time, barn staff turn horses out to pasture for the night.
- 8:30pm – Campfire: The entire camp community attends campfire at the end of each day. Staff are encouraged to participate in games, songs, and other campfire activities. Staff are expected to model and promote good audience behavior.

**Time Off:** Time off must be scheduled with your supervisor, or another member of the management team. Time off for this position is usually 3 days per season. This amount may vary depending upon job performance, timing, and other factors.

**Essential Functions to Perform Duties:**

- Ability to follow TVRC staff policies
- Ability to communicate with co-workers
- Ability to perform basic personal hygiene and self-care
- Ability to lift at least 30 pounds
- Ability to stand for 4 hours at a time
- Ability to hike at least 10 miles per day
- Ability to perform vigorous physical activity
- Ability to make sound decisions, in potentially high-stress situations