

Result Statement: Run and develop a fun, creative, and educational program, which helps develop campers' pride, confidence, curiosity and knowledge through fly-fishing. Instruct campers on fly-fishing and fly-tying techniques. Educate camp community on local fish species, bodies of water in the Greater Yellowstone Ecosystem, and the ethical considerations of the sport. Actively manage the many risks associated with fly-fishing activities (including fast-moving or deep water, wildlife, etc.). Effectively manage, coach, and communicate with Assistant Fishing Guides. Help to advance the program when possible.

Direct Supervisor: Program Director

Reporting Positions: Assistant Fishing Guide

Minimum Qualifications:

- At least 21 years old
- CPR Certification
- Wilderness First Aid Certification
- Trained as a TVRC Trip Leader
- Preferably 1 year of prior experience fly fishing
- Preferably 1 year of prior experience teaching children

Position Specific Duties:

- *Community*
 - Attend all meals, campfires, and other camp-wide activities.
 - Be a reliable, supportive, and positive member of the TVRC community.
 - Receive feedback from peers, as well as supervisors.
 - Offer feedback to peers and supervisors when you notice things well done or needing adjustment.
- *Job Specific*
 - Set-up, Equipment, Ordering and Inventory
 - Set-up, clean, and organize the fishing shed before the campers arrive to camp.
 - Place orders for the supplies needed during the summer.
 - Maintain all equipment to ensure proper functioning.
 - Inventory fly equipment and supplies at the end of the season.
 - Clean, organize, and close up the fishing shed when the summer season is over.
 - Activities
 - Plan activities in advance with the Program Director.
 - Lead fishing activities: first degree, fly-tying, half-day fishing trips, full-day fishing trips, fishing overnights, and other special activities.
 - On the second day of camp, provide counselors and campers an introduction to the program, a tour of the program area, and the rules, expectations, and standards of these activities.
 - Attend fence meetings to select campers that will join you for the activity period.
 - Complete all necessary preparation prior to each activity period, for both in-camp and off-property activities.
 - You will have a maximum of 12 campers in each activity period.
- *Personnel Management*
 - Make fishing staff assignments for daily activities.
 - Provide at least one formal evaluation with each reporting staff member during each season.
- *Budget Management*
 - Manage the fishing facility, organization, cleanliness, stocking, and sanitation.
 - Manage the inventory of supplies and equipment in the fly fishing shed.

- Order supplies for the fishing program, as necessary.
- Maintain the fishing budget to ensure fiscal responsibility.
- *Other duties*
 - Help develop and update all written materials pertaining to Fishing Program.
 - Assist with phone coverage in the office during meals and evenings, once per week.
 - Assist with cabin coverage during Rest Hour, Guzzles, Evening Activities, and Overnight, as needed.
 - Lend support in other areas of camp, as needed.

Typical Schedule for Program Staff:

- 8:00am – Wake up bell
- 8:15am – Warning Bell
- 8:30am – Breakfast: All staff attend meals dressed and ready for the day.
- 9:45am – Morning Fence Meeting: Announce your morning activity to campers.
- 9:45am-12:15pm – Morning Activity Period
- 12:30pm – Lunch
- 1:30-2:30pm – Rest Hour: Program staff use this time to prepare for the next activity period, take inventory, order supplies, plan for the next week, etc.
- 2:30 – Afternoon Fence Meeting: Announce your afternoon activity to campers.
- 2:30pm-5pm – Afternoon Activity Period
- 5pm – Guzzle Time: This is a free time for campers, as well as program staff.
- 6:30pm – Dinner
- 7:30-8:30pm – Evening Activities: Every night two different counselors will host an evening activity for the camp community like playing Battle Ball or making friendship-bracelets. Program staff are encouraged to participate in evening activities.
- 8:30pm – Campfire: The entire camp community attends campfire at the end of each day. Staff are encouraged to participate in games, songs, and other campfire activities. Staff are expected to model and promote good audience behavior.

Time Off: Time off must be scheduled with your supervisor, or another member of the management team. Time off for this position is usually 4 days per season. This amount may vary depending upon job performance, timing, and other factors.

Essential Functions to Perform Duties:

- Ability to follow TVRC staff policies
- Ability to communicate with co-workers
- Ability to perform basic personal hygiene and self-care
- Ability to lift at least 30 pounds
- Ability to stand for 4 hours at a time
- Ability to hike at least 10 miles per day
- Ability to perform vigorous physical activity
- Ability to make sound decisions, in potentially high-stress situations